



Overview & Scrutiny Committee

Date	4 September 2023
Report title	Performance Reporting against Annual Business Plan Deliverables
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Recommendation(s) for action or decision:

The Overview & Scrutiny Committee is recommended to:

- (1) Review and comment on the performance of the WMCA against the Annual Business Plan deliverables.

1. Purpose

This paper sets out context to the monitoring and reporting of the Annual Business Plan, how this will be shared bi-annually with OSC and an update on year-to-date performance. This is in line with the performance roadmap approved by Executive Board to support the shift towards data-driven, evidence-based decision making.

2. Background

- 2.1 There have been two successive integrated Annual Business Plans and budgets and we are commencing the process for the third year in September. This is a vital link in the 'golden thread' between the WMCA Aims and Objectives, through Directorate and team plans and into the Individual Performance Management (IPM) goals of employees across the organisation. The Annual Business Plan sets out all activity to be delivered in-year aligned to those aims and objectives. We not only detail capital project activity but business as usual and the resourcing (both financial and people) to deliver a balanced budget.

2.2 Activity is measured by performance indicator outputs currently called High Level Deliverables (HLD). Performance against outputs is reported to the Executive Board monthly through a visually rich Power BI dashboard that triangulates against the Strategic Risk Register and capital spend. There is also an exception report detailing the mitigation commentary for any indicator that is amber or red.

3. Performance Monitoring of the Annual Business Plan

3.1 Performance indicators are approved by the WMCA Board in February alongside the Budget. In this current year there are 127 HLDs and beneath that there are SMART milestones that provide granular detail and are profiled by month with measures and targets. There are a number of milestones for each HLD and they are weighted depending on how much they contribute to the completion of that HLD.

3.2 The intention is to share performance against the Annual Business Plan twice yearly with OSC. This will provide assurance of Executive Board responses and action taken towards slippage. The July report will set out the output performance indicators for the current financial year and is likely to be mostly green for the first quarter (April – June). The second report will be in January and will provide cumulative performance over the first three quarters including trends and projected year-end position with a focus on those indicators that are red and amber.

4. Year to date performance by exception

4.1 At the end of July, there were 7 red and amber HLDs of which 1 red HLD is currently at risk.

- HLD 21 - Establish Life Chances Commission is owned by the ESC directorate and is a Mayoral commitment. A meeting with the Mayor has been scheduled for the end of August to discuss progress and actions.

4.2 For the remaining 6 amber HLDs there are no adverse implications to note and no significant delays at this stage and they will continue to be monitored. Mitigation commentary is provided to Executive Board in the report.

5. Legal Implications

5.1 None

6. Impact on Delivery of Strategic Transport Plan

6.1 None

7. Equalities Implications

7.1 None

8. Inclusive Growth Implications

8.1 None

9. Geographical Area of Reports Implications

9.1 None

10. Other Implications

10.1 None

11. Schedule of Background Papers

11.1 Appendix – Annual Business Plan 2023/24